

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the Director of Corporate Services and Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a key decision on 20 December 2016 in respect of the following:

**TITLE:** Award of Contract for Specialist Printing Services for Electoral Services

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To award the contract for Specialist Printing Services for Electoral Services following a tendering exercise.

**ISSUE REFERENCE:** I063293

The Director of Corporate Services and Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by the Head of Democratic & Registration Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Glenda Favor-Ankersen, Electoral Services Manager, Electoral Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ. Tel: 01344 352024 [glenda.favor-ankersen@bracknell-forest.gov.uk](mailto:glenda.favor-ankersen@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Director of Corporate Services and Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**DATE OF NOTICE:** 11 August 2016